



Faculty of
Economics and
Business Administration



2014-2020 Operational
Programme for the
European Union Funds
Investments in Lithuania

CONFERENCE

Reassessment of the ‘Optimal Currency Area’ theory in the persistently heterogeneous European Union

9-10 September 2021, Vilnius
Vilnius University Senate Hall, Universiteto str. 3, Vilnius
Zoom

The following guidelines and best practices are for organisers, presenters, discussants, and all other participants in our conference **Reassessment of the OCA theory in the persistently heterogeneous European Union**. [Email us](#) with questions or concerns. Links to the sessions and technical tests are below.

GUIDELINES

Sessions will be run as ZOOM meetings, ensure sure you have this application installed. Please download ZOOM or update to the latest version before the conference starts.

Presentations and Recordings

Will my presentation be recorded?

As a presenter, you need to explicitly opt in to have your presentation recorded. If the presenter does not actively opt-in **by 30th August 2021**, we assume he/she does not wish to have their presentation recorded and respect this. Therefore, we cannot guarantee that all presentations will be available as a recording and available on catch-up. Please switch your camera and microphone off if you do not wish to be recorded as a non-presenter.

General tips – Presenters

Session chairs and presenters must access the ZOOM meeting through the links hereafter.

On 9th September 2021 join us [here](#)

On 10 September 2021 join us [here](#)

They will also be able to share their screen for the presentation.

Arrive early to ensure your set-up works (sessions will open 10 minutes before they start).

Keep to the time limit for your presentation: presentation – 30 min., discussion incl. questions – 5 min.

Back-up presentation file

Please send us a back-up copy of your PowerPoint or similar presentation if you can and certainly if you anticipate access problems such as bandwidth problems. The file will only be shown to session participants and not published afterwards unless you give your explicit permission. Submit your presentation [by email conference@euro4europe.vu.lt](mailto:conference@euro4europe.vu.lt) one week before your scheduled presentation.

General tips – Session Chair

The session chair will moderate questions from the audience. Questions may be put in the chat or asked verbally by virtually raising your hand on ZOOM and waiting for the chair to call on you.

- Arrive early to ensure your set-up works (sessions will open 10 minutes before they start)
- Greet participants as they enter and once the session starts, inform them about housekeeping rules (staying muted unless called to speak, raising hand virtually)
- Please inform your audience how/when you will address questions and encourage the audience to submit questions and comments in the session chat
- Introduce the speakers and their presentations
- Ensure good timekeeping and remind presenters 5 minute before their allocated time is over

General tips – non-presenting attendees

Non-presenting attendees will be muted by default when entering the meeting. You have the chance to unmute to ask a question during the question time.

- Stay muted when you are not talking and use the ZOOM “raise hand” function if you would like to ask a question verbally, or put any questions in the chat.
- Keep your camera off if you do not wish to be recorded in any session that is being recorded
- You can change your name on Zoom to include pronouns if you wish.

Technical Recommendations

Technical support – there will be a Vilnius University staff member in each session to facilitate the meeting. Please note that we cannot assist you with individual computer set-up but we will offer open technical check sessions if you want to test your set-up. Click on each session to join once its live:

[Technical check](#) on Friday 3rd September, 11:00-14:00 EEST (GMT +3)

[Technical check 2](#) on Monday 6th September, 16:00-17:00 EEST (GMT +3)

Video Recommendations

- Webcams: an external webcam may provide the best video
- Be aware of your background, and warn those around you that you will be on a live video call

Audio Recommendations

- Stay muted if you are not presenting or asking a question
- A headset or earbuds with a microphone can provide the best sound quality
- Join the meeting from a quiet space as background noises can cause distractions during presentations

Additional Help and Resources

- ZOOM [Video Tutorials](#)
- ZOOM [Download Center](#) - includes browser extensions for Chrome and Firefox; mobile apps for Apple and Android platforms; and other plugins for Outlook or IBM Notes

LINKS

9th September 2021

Topic: Euro4Europe conference: 1st day - 9th September 2021
Time: Sep 9, 2021 09:00 AM Helsinki
Join Zoom Meeting
<https://liedm.zoom.us/j/86042570046?pwd=T3hSd0J0Y3lnMHZpRjJOU09RZDgvQT09>
Meeting ID: 860 4257 0046
Passcode: 808900
One tap mobile
+37037999260,,86042570046# Lithuania
+37052141488,,86042570046# Lithuania
Dial by your location
+370 3799 9260 Lithuania
+370 5214 1488 Lithuania
Meeting ID: 860 4257 0046
Find your local number: <https://liedm.zoom.us/u/kjoTuFEzN>

10th September 2021

Topic: Euro4Europe conference: 2nd day - 10th September 2021
Time: Sep 10, 2021 08:00 AM Helsinki
Join Zoom Meeting
<https://liedm.zoom.us/j/86098473169?pwd=NlpFM2RLZVdSaGtxWHh1eENDTWFnUT09>
Meeting ID: 860 9847 3169
Passcode: 790865
One tap mobile
+37052141488,,86098473169# Lithuania
+37037999260,,86098473169# Lithuania
Dial by your location
+370 5214 1488 Lithuania
+370 3799 9260 Lithuania
Meeting ID: 860 9847 3169
Find your local number: <https://liedm.zoom.us/u/kbBjiVRrFZ>

TECHNICAL TESTS

TECHNICAL TEST No 1

Topic: Euro4Europe conference: test
Time: Sep 3, 2021 11:00 AM Helsinki
Join Zoom Meeting
<https://liedm.zoom.us/j/85475441164?pwd=Unl4ZHRrZ2VrQnRRNVZ2KzIzMnBKQT09>
Meeting ID: 854 7544 1164
Passcode: 514723
One tap mobile
+37037999260,,85475441164# Lithuania
+37052141488,,85475441164# Lithuania
Dial by your location
+370 3799 9260 Lithuania
+370 5214 1488 Lithuania
Meeting ID: 854 7544 1164
Find your local number: <https://liedm.zoom.us/u/keAm5gk7FA>

TECHNICAL TEST No 2

Topic: Euro4Europe conference: test2
Time: Sep 6, 2021 04:00 PM Helsinki
Join Zoom Meeting
<https://liedm.zoom.us/j/82490910136?pwd=cGthbkpUQ2FRZWJwODVIRWNseEJPUT09>
Meeting ID: 824 9091 0136
Passcode: 336338
One tap mobile
+37037999260,,82490910136# Lithuania
+37052141488,,82490910136# Lithuania
Dial by your location
+370 3799 9260 Lithuania
+370 5214 1488 Lithuania
Meeting ID: 824 9091 0136
Find your local number: <https://liedm.zoom.us/u/kcnkWWTDCg>